

Constitution of Safe Newcastle

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1. Terminology used in this Constitution.

- 1.1 “PARTNERSHIP” refers to Safe Newcastle in its entirety, not just the Board¹
- 1.2 “MEMBER” refers to an organisation that has joined Safe Newcastle. Membership arrangements of Safe Newcastle are described in more detail in Clause 5.
- 1.3 “REPRESENTATIVE” refers to a person who attends a Safe Newcastle meeting on behalf of a MEMBER organisation.
- 1.4 The “BOARD” is the strategic body for Safe Newcastle and is described in more detail in Clause 7.
- 1.5 The “Responsible Authorities Group” is the body that deals with the day to day management of Safe Newcastle and its work. It is described in more detail in Clause 8.
- 1.6 “Safe Newcastle staff” refers to those posts that have been created and resourced by the partnership to facilitate and manage its work. Safe Newcastle staffing arrangements are described in more detail in Clause 14.

¹ The use of the word PARTNERSHIP in this document is not intended to create, or imply any intention by the MEMBER organisations to create, any formal legal partnership.

2. Name of the PARTNERSHIP

- 2.1 The name of the PARTNERSHIP is Safe Newcastle
- 2.2 The area of benefit is that defined by the boundaries of the City of Newcastle upon Tyne (hereafter referred to throughout as Newcastle Upon Tyne)

3. Aims of the PARTNERSHIP

The aims of the PARTNERSHIP are:

- 3.1 To enable communities and organisations in Newcastle upon Tyne to work together and co-operate to reduce
- crime;
 - anti-social behaviour;
 - use of drugs;
 - use of alcohol;
 - behaviour adversely affecting the environment²
 - fear of crime; and
 - the harm and impact of all of these.
- To thus improve for all people within Newcastle upon Tyne
- health and wellbeing of individuals and families;
 - community safety; and
 - community confidence.
- 3.2 To act as the statutory Crime and Disorder Reduction Partnership (CDRP) and the Drug Action Team (DAT) for Newcastle upon Tyne; thus taking on all the statutory and strategic responsibilities of these bodies as enshrined in law³ or government strategies and guidance.
- 3.3 To participate in the development and delivery of the work of the Newcastle Partnership (the Local Strategic Partnership (LSP) for Newcastle upon Tyne)

² According to definition in any current National Guidance

³ The Crime and Disorder Act 1998, Police Reform Act 2002, Police and Justice Act 2006 or subsequent amendments to these Acts plus other Acts that place duties on Crime and Disorder Reduction Partnerships (CDRP)

4. Powers of the PARTNERSHIP

In order to achieve its aims the PARTNERSHIP has the power to:

- 4.1 Develop, implement, monitor and review multi-agency strategies, policies and protocols.
- 4.2 This will require:
 - 4.2.1 Raising funds by any lawful means
 - 4.2.2 Creating, resourcing and managing staff posts to facilitate and manage the work of the PARTNERSHIP (these staff cannot act as REPRESENTATIVES of any individual MEMBER organisation within Safe Newcastle meetings)
 - 4.2.3 Commissioning services and projects
 - 4.2.4 Cooperating and exchanging information and advice with organisations and partnerships locally, regionally and nationally
 - 4.2.5 Engaging a diverse range of communities, organisations and businesses
- 4.3 Carry out any other tasks which are permitted by law and which are necessary in carrying out the aims of the PARTNERSHIP.

5. Membership of the PARTNERSHIP

5.1 MEMBERS of the PARTNERSHIP include:

- 5.1.1 **Statutory MEMBERS** being those organisations defined currently as Responsible Authorities within the Crime and Disorder Act 1998, the Police Reform Act 2002 or defined in any subsequent amended version of these Acts.

The list of Statutory MEMBERS organisations will be reviewed when required by changes in legislation, guidance or organisational structures.

Statutory MEMBER organisations will have REPRESENTATIVES participating in the Board, the Responsible Authorities group, sub-committees and other sub-groups of the PARTNERSHIP, as appropriate

- 5.1.2 **Cooperating MEMBERS** being those organisations referred to in legislation⁴ or government guidance⁵ as cooperating bodies that are essential to partnership working in one or more of the strategy or policy areas delivered by the PARTNERSHIP

⁴ The Crime and Disorder Act 1998, Police Reform Act 2002, Police and Justice Act 2006 or subsequent amendments to these Acts plus other Acts that place duties on Crime and Disorder Reduction Partnerships (CDRP)

⁵ Current and future guidance pertaining to Crime and Disorder Reduction Partnerships and/or Drug Action Teams

The list of Cooperating MEMBERS will be reviewed when required by changes in legislation, guidance or organisational structures.

Cooperating MEMBER organisations will have REPRESENTATIVES participating in the Board, sub-committees and other sub-groups of the PARTNERSHIP, as appropriate.

- 5.1.3 **Associate MEMBERS** being those organisations operating partly or wholly within Newcastle upon Tyne who support the aims of the PARTNERSHIP. These organisations will have chosen to align their work and interests with that of the PARTNERSHIP and/or may wish to influence the work and priorities of the PARTNERSHIP. This may include Groups and Fora who are made up of individuals who are beneficiaries of Safe Newcastle's work.

Associate MEMBER organisations will have REPRESENTATIVES participating in the sub-groups of the PARTNERSHIP, as appropriate.

- 5.2 The **Board** has the right to end an organisation's membership if:
- 5.2.1 the organisation breaches the Code of Conduct for MEMBER organisations; or
 - 5.2.2 the MEMBER organisation is deemed to have taken action that brings the PARTNERSHIP into disrepute,
- but that MEMBER organisation has the right to put their case to a Board meeting before a final decision is made.
- 5.3 The **Board** must keep a list of MEMBER organisations of the PARTNERSHIP. Such a list shall be available for inspection by any person within a reasonable time following a written request made to the Chair of the Board.

6. GENERAL MEETINGS

- 6.1 There are two types of General Meeting to which all MEMBER organisations must be invited
- 6.1.1 An **Annual General Meeting** which must be held in each calendar year, no longer than 15 months since the previous Annual Meeting, to deal with the following business:
 - 6.1.1.1 Receive and consider the Annual Report of Safe Newcastle
 - 6.1.1.2 Reviewing the progress in implementing the strategy of the PARTNERSHIP
 - 6.1.1.3 Identifying gaps in the work
 - 6.1.1.4 Contributing to the identification of priorities for the upcoming year
 - 6.1.2 An **Extra-ordinary General Meeting** which will be held at any time if the Board calls one; or
 - 6.1.3 At least five MEMBER organisations can write to the Chair of the Board requesting that an Extra-ordinary General Meeting is called, clearly stating the reason for the request. The Chair of the Board will then consult with the Vice

Chair and will call an Extra-ordinary General Meeting if it is deemed that the issue cannot be resolved by another means.

- 6.2 14 days notice of a General Meeting must be given to all MEMBER organisations. Individual notices shall either be sent to all MEMBER organisations or a notice shall be displayed in a public place accessible to all MEMBER organisations.
- 6.3 The Chair of the Board, or in their absence the Vice Chair of the Board, takes the Chair at any General Meeting (Clause 7.13 below refers). If neither can attend then a REPRESENTATIVE of a Statutory MEMBER organisation shall be elected by a show of hands by way of a majority vote to take the Chair for that meeting only.
- 6.4 All Recommendations emerging from a General Meeting will be raised for discussion and approval at a Board meeting convened within three months of the date of the General Meeting.

7. The Board

- 7.1 The Board is the strategic body for Safe Newcastle and is responsible for:
 - 7.1.1 Leading policy and strategy on behalf of Safe Newcastle
 - 7.1.2 Leading resource approval and management of Safe Newcastle
 - 7.1.3 Leading key relationship management within Safe Newcastle and with other Organisations and Partnerships
 - 7.1.4 Performance managing the delivery of the Safe Newcastle strategy
 - 7.1.5 Strategic and financial accountability to Government Office for the North East, Home Office, National Treatment Agency for Substance Misuse and other bodies as appropriate.
- 7.2 The Board will meet as required but shall convene not less than four times in each financial year.
- 7.3 The meetings of the Board will be open to the public but the Chair may ask the press, public, and/or Advisers to leave the meeting if the agenda item to be discussed requires it
- 7.4 The Board will be made up of REPRESENTATIVES of Statutory MEMBER organisations and Cooperating MEMBER organisations. Each Statutory MEMBER organisation and each Cooperating MEMBER organisation will be invited to nominate a specified number of REPRESENTATIVES (who shall be named individuals) to participate in the Board on their behalf.
- 7.5 Co-operating MEMBER organisations may decide not to take up one or more of the places that have been allocated to them provided that this is put in writing to the Chair. The Cooperating MEMBER organisation can reverse this decision at any time.

- 7.6 REPRESENTATIVES on the Board may have a named SUBSTITUTE to take their place if they cannot attend. SUBSTITUTES will have the right to participate in any vote.
- 7.7 The Board may co-opt other organisations or individuals whose REPRESENTATIVE shall have voting rights at meetings. There will be no more than 4 co-optees at any one time.
- 7.8 The Board may also invite others to attend its meetings in the capacity of Adviser. Advisers will be able to participate in discussions but will not be able to vote.
- 7.9 The Board may also invite others to attend its meetings to support the participation of REPRESENTATIVES. Support Officers will be able to participate in discussions but will not be able to vote.
- 7.10 The list of MEMBER organisations and their REPRESENTATIVES making up the Board will be reviewed by the Board, at a Board meeting, at least once a year or if circumstances require it.
- 7.11 REPRESENTATIVES on the Board will remain on the Board as long as their organisation wishes them to fulfil those responsibilities. MEMBER organisations must inform the Chair in writing if a REPRESENTATIVE or named SUBSTITUTE is changing.
- 7.12 All REPRESENTATIVES on the Board must elect a Chair and a Vice Chair from amongst the REPRESENTATIVES of Statutory MEMBER organisations. The Chair and Vice Chair will have a two year term of office. The Chair and Vice Chair may re-stand for election at the end of their term of office.
- 7.13 The Board may take a vote to remove a REPRESENTATIVE from the Board if:
- 7.13.1 the REPRESENTATIVE breaches the Code of Conduct for REPRESENTATIVES of MEMBER organisations; or
 - 7.13.2 the REPRESENTATIVE is deemed to have taken action that brings the PARTNERSHIP into disrepute
- but that REPRESENTATIVE and/or the MEMBER organisation they represent has the right to put their case to a Board meeting before a final decision is made.
- 7.14 No decision can be taken at a Board meeting unless at least one third of the total of REPRESENTATIVES from Statutory and Cooperating MEMBER organisations are present.
- 7.15 If consensus cannot be reached, issues will be decided by a majority of the votes cast by the REPRESENTATIVES present. In the case of equality of votes, the Chair has a casting vote.
- 7.16 The Board must make provision to keep safe all records relating to the PARTNERSHIP.

8. Responsible Authorities Group (RAs Group)

- 8.1 The Responsible Authorities Group is responsible for enabling Statutory MEMBER organisations to discharge their statutory responsibilities together, working with and through the PARTNERSHIP. It acts as a body that deals with the day to day management of the PARTNERSHIP and its work. In particular, the Group is responsible for:
 - 8.1.1 Coordinating the implementation and review of strategy and policy of the PARTNERSHIP
 - 8.1.2 Highlighting emerging strategic priorities and developing suitable responses
 - 8.1.3 Carrying out performance management in between Board meetings
 - 8.1.4 Managing and monitoring financial resources (as delegated by the Board)
- 8.2 The Board can delegate other specific tasks relating to the facilitation of the work of the PARTNERSHIP to the Responsible Authorities Group.
- 8.3 The Responsible Authorities Group will convene as required but not less than 6 times in each financial year.
- 8.4 The Responsible Authorities Group shall consist of the Statutory MEMBER organisations of the Partnership. Each Statutory MEMBER organisation will be invited to nominate at least one and no more than two REPRESENTATIVES (who shall be named individuals) to participate in the Responsible Authorities group on their behalf.
- 8.5 REPRESENTATIVES on the Responsible Authorities group may have a named SUBSTITUTE to take their place if they cannot attend. SUBSTITUTES will be able to vote.
- 8.6 The Responsible Authorities Group may also invite others to attend its meetings in the capacity of Adviser. Advisers will be able to participate in discussions but will not be able to vote.
- 8.7 The Responsible Authorities Group may also invite others to attend its meetings in the capacity of Observer. Observers may be invited by the Chair to participate in discussions but will not be able to vote.
- 8.8 The Chair may ask Advisers and/or Observers to leave the meeting if the agenda item to be discussed requires it
- 8.9 The list of REPRESENTATIVES of Statutory MEMBER organisations making up the Responsible Authorities Group will be reviewed by the Responsible Authorities group, at a meeting, at least once a year or when circumstances require it.
- 8.10 No decision can be taken at a Responsible Authorities group meeting unless a majority of Statutory MEMBER organisations are present.

- 8.11 If consensus cannot be reached, issues will be decided by a majority of the votes cast by the REPRESENTATIVES present. In the case of equality of votes, the Chair has a casting vote.
- 8.12 REPRESENTATIVES on the Responsible Authorities Group must elect from amongst themselves a Chair and a Vice Chair. The Chair and Vice Chair will have a two year term of office. The Chair and Vice Chair may re-stand for election at the end of their term of office.
- 8.13 The Responsible Authorities Group may take a vote to remove a REPRESENTATIVE from the Group if:
- 8.13.1 the REPRESENTATIVE breaches the Code of Conduct for REPRESENTATIVES of MEMBER organisations; or
 - 8.13.2 the REPRESENTATIVE is deemed to have taken action that brings the PARTNERSHIP into disrepute,
- but that REPRESENTATIVE and/or the MEMBER organisation they represent has the right to put their case to a Responsible Authorities Group meeting before a final decision is made.

9. Sub-committees of the Board

- 9.1 The Board can establish sub-committees which have fully delegated powers and accountability for a defined area of work. This may include financial management and resource allocation decisions.
- 9.2 The Board can establish sub-committees in conjunction with other Partnerships if appropriate
- 9.3 The Board must keep a list of the sub-committees it has established. Such a list being available for inspection upon written request.
- 9.4 Sub-committees will have Terms of Reference. Terms of Reference must be agreed by the Board and by the REPRESENTATIVES involved in the sub-committee. Terms of Reference will be reviewed every two years or more frequently if required.
- 9.5 Sub-committees must report back to the Board and shall be accountable to the Board.
- 9.6 Sub-committees must work in liaison with the Responsible Authorities group.
- 9.7 Sub-committees will be made up of appropriate REPRESENTATIVES of selected Statutory and Cooperating MEMBER organisations and Co-optees in accordance with their role and taking into consideration any government guidance⁶ that may apply.
- 9.8 A Sub-committee may also invite others to attend its meetings in the capacity of Adviser.
- 9.9 A Sub-committee may also invite others to attend its meetings in the capacity of Observer.

⁶ Current and future guidance pertaining to Crime and Disorder Partnerships and/or Drug Action Teams

- 9.10 The Chair may ask Advisers and/or Observers to leave the meeting if the agenda item to be discussed requires it
- 9.11 REPRESENTATIVES on a sub-committee must elect from amongst themselves a Chair and a Vice Chair. The Chair and Vice Chair will have a two year term of office. The Chair and Vice Chair may re-stand for election at the end of their term of office.
- 9.12 A sub-committee may ask the Board to take a vote to remove a REPRESENTATIVE from the sub-committee if:
- 9.12.1 the REPRESENTATIVE breaches the Code of Conduct for REPRESENTATIVES of MEMBER organisations; or
- 9.12.2 the REPRESENTATIVE is deemed to have taken action that brings the PARTNERSHIP into disrepute,
- but that REPRESENTATIVE and/or the MEMBER organisation they represent has the right to put their case to a Board meeting before a final decision is made.

10. Other Safe Newcastle sub-groups and working meetings

- 10.1 Sub-groups can also be established which will take on one or more of the following functions:
- 10.1.1 advising on an area of policy, strategy or service delivery (Advisory group)
- 10.1.2 delivering policy, strategy and/or service changes on behalf of Safe Newcastle (Implementation group).
- 10.1.3 carrying out multi-agency problem solving and organising tactical delivery, for example in relation to a crime type and/or a particular geographical footprint. (Problem solving group)
- 10.1.4 carrying out a defined piece of work in a specific timescale (Task Group)
- 10.2 Sub-groups can be established by the Board, the Responsible Authorities group, a sub-committee or by another sub-group if required to take forward the work that has been delegated to them. (The structure that has established a sub-group is referred to henceforth as the Parent Group).
- 10.3 All types of sub-groups can be established in conjunction with other Partnerships if appropriate. Parent Groups must notify their own Parent Group and the Board of any such arrangements.
- 10.4 All Parent Groups must keep a list of the sub-groups they have established.
- 10.5 All sub-groups will have Terms of Reference. The only exception will be short-term Task Groups. Terms of Reference must be agreed by the Parent Group and those involved in the group concerned. Terms of Reference will be reviewed every two years or as required.
- 10.6 Sub-groups must report back to their Parent Group, the Responsible Authorities group and/or the Board, according to arrangements outlined in their Terms of Reference. The

Board in all instances shall have ultimate control and sanction in relation to the works carried out by any sub-group.

- 10.7 Sub-groups will be made up of an appropriate selection of REPRESENTATIVES of Statutory, Cooperating and Associate MEMBER organisations and Safe Newcastle staff in accordance with the role of the sub-group and taking into consideration any government guidance that may apply.
- 10.8 Those on a sub-group must elect from amongst themselves a Chair and a Vice Chair. The Chair and Vice Chair will have a two year term of office. The Chair and Vice Chair may re-stand for election at the end of their term of office. Any variation on this will be outlined in the Terms of Reference.
- 10.9 A REPRESENTATIVE on a sub-group may be removed if the majority of other REPRESENTATIVES on the Group agree that they have either:
 - 10.9.1 breached the Code of Conduct for REPRESENTATIVES of MEMBER organisations; or
 - 10.9.2 the REPRESENTATIVE is deemed to have taken action that brings the PARTNERSHIP into disrepute,but that REPRESENTATIVE and/or the MEMBER organisation they represent has the right to put their case to the sub-group before a final decision is made.
- 10.10 REPRESENTATIVES from MEMBER organisations may also carry out their work together in ad hoc working meetings. These should complement and not replace discussions or decisions within the Board, the Responsible Authorities group, a sub-committee or a formal sub-group.
- 10.11 Those involved in an ad hoc working meeting can apply to become a formal sub-group by devising Terms of Reference and discussing them in the first instance with an appropriate Parent Group, or the Responsible Authorities group.

11. Representatives of Safe Newcastle

- 11.1 REPRESENTATIVES of MEMBER organisations or one of the staff of Safe Newcastle can be selected to represent the PARTNERSHIP on external groups, committees or other Partnerships.
- 11.2 All requests for a Representative of Safe Newcastle must be channelled through the Responsible Authorities Group who will either make arrangements to meet the request or refer to the Board, a sub-committee, or a sub-group according to the nature of the request.
- 11.3 The PARTNERSHIP will make arrangements for Representatives of Safe Newcastle to have an agreed point of contact (e.g. a Safe Newcastle staff member, a Safe Newcastle group) to support them and assist in communicating their activity to other

relevant Partners. Decisions for this will be taken on an individual basis depending on the nature of the role being undertaken.

- 11.4 The Board will keep a list of Safe Newcastle representatives on groups, committees or other Partnerships. Such a list shall be available for inspection upon written request.
- 11.5 The list of Safe Newcastle representatives will be reviewed by the Board, at a Board meeting, at least once a year or if circumstances require it.

12. Finance

- 12.1 All funds belonging to, or raised for, Safe Newcastle will be paid directly into an account or accounts operated by, and in the name of, a MEMBER organisation at a bank or building society. The nominated MEMBER organisation will be determined by the Board, unless there are specific stipulations by the funding donor as to who must be the accountable body.
- 12.2 MEMBER organisations that bank funds on behalf of Safe Newcastle will use accounting procedures that meet the standards required by their own auditors.
- 12.3 MEMBER organisations that bank funds on behalf of Safe Newcastle will ensure systems are in place to meet PARTNERSHIP and external reporting requirements, in conjunction with relevant Partners and Safe Newcastle staff.
- 12.4 No REPRESENTATIVE of a MEMBER organisation on the Board, Responsible Authorities Group, Sub-Committee or Sub-Group can receive any payment or other benefit from Safe Newcastle's funds except for reasonable out of pocket expenses properly incurred for the purposes of Safe Newcastle
- 12.5 All funds belonging to, or raised for, or help on behalf of, Safe Newcastle can only be used in furthering its aims (as defined in Clause 3.1)

13. Procurement and contracting

- 13.1 Safe Newcastle will nominate one of its MEMBER organisations to act as 'the lead organisation' for each of the projects or services it wants to be provided. The lead organisation will be determined by the Board, the Responsible Authorities Group or the sub-committee with delegated responsibility for the particular area of work.
- 13.2 The appointment of the lead organisation shall in each case be subject to its agreement and will be on the basis (unless otherwise expressly agreed) that the lead organisation will be solely responsible for the delivery of the relevant project or service, (including the procurement of any necessary contracts) subject only to the provision or any funding or other assistance expressly agreed by the PARTNERSHIP or any of its MEMBER organisations.
- 13.3 Any lead organisation carrying out procurement and contracting in relation to any project or service being resourced under the auspices of the PARTNERSHIP will use

procedures that meet the standards required by legislation, their inspection body(ies) and any Compacts that are in place between that MEMBER organisation and the voluntary and community sectors.

- 13.4 Any lead organisation entering into contracts in relation to any project or service being resourced under the auspices of the PARTNERSHIP will ensure requirements are in place for such contractors to meet PARTNERSHIP performance and financial reporting requirements, in conjunction with relevant MEMBER organisations and Safe Newcastle staff.
- 13.5 Any lead organisation can not create or amend contracts or service/project specifications without the full knowledge of the relevant Safe Newcastle group.

14. Safe Newcastle staffing arrangements

- 14.1 The Board and its sub-committees, in conjunction with the Responsible Authorities Group, may create and resource staff posts to facilitate and manage the work of the PARTNERSHIP and to act as specialist advisers to the PARTNERSHIP.
- 14.2 Safe Newcastle will nominate one of its MEMBER organisations to act as the employer for each of the staff posts it creates ('the Employer Organisation'). Such appointment will be subject in each case to the agreement of the Employer Organisation which, will agree with Safe Newcastle the day-to-day management arrangements for each of the posts.
- 14.3 Safe Newcastle and its MEMBER organisations shall indemnify the employer in respect of all costs associated with the employment in proportions to be agreed between its MEMBER organisations (except to the extent the Employer Organisation may have expressly agreed to meet them itself) including any redundancy costs or other compensation payable on the termination of the employment.
- 14.4 The Employer Organisation will use its own procedures for the recruitment and management of the relevant staff post.
- 14.5 Safe Newcastle staff cannot act as REPRESENTATIVES of any individual MEMBER organisation within Safe Newcastle meetings.
- 14.6 Safe Newcastle staff may be asked to attend the Board, the Responsible Authorities Group or a Sub-committee of the Board in the capacity of Adviser (see Clauses 7, 8 and 9)
- 14.7 Safe Newcastle staff may be tasked to facilitate and participate in the work of Safe Newcastle sub-groups and working meetings (see Clause 10)
- 14.8 Safe Newcastle staff can be selected to represent the PARTNERSHIP on external groups, committees or other partnerships (see Clause 11)

15. Amending the Constitution

- 15.1 Recommended changes to this Constitution will be discussed in the first instance at a Board meeting who shall then make arrangements for the proposed amendment(s) to be circulated for consideration of all MEMBER organisations.
- 15.2 MEMBER organisations will be invited to express their views on the proposed amendment(s):
 - 15.2.1 At an Extra-ordinary General Meeting (See Clause 6) called by the Board; or
 - 15.2.2 In writing to a named contact.
- 15.3 A minimum of 4 weeks will be allowed for MEMBER organisations to express their views on the proposed amendment(s).
- 15.4 The Board shall receive compiled feedback from all MEMBER organisations and then take a vote as to whether to adopt each of the proposed amendments to the Constitution.
- 15.5 No changes of a fundamental nature can be made to:
 - 15.5.1 Clause 15 (This clause)
 - 15.5.2 Clause 16 (Closing the partnership)

16. Closing the PARTNERSHIP

- 16.1 If the Board decides that it is necessary to close the PARTNERSHIP it must call an Extra-ordinary General Meeting of all MEMBER organisations and explain their intention to them.
- 16.2 MEMBER organisations will be given the opportunity to express their views on the proposed closure both:
 - 16.2.1 At the Extra-ordinary General Meeting; and
 - 16.2.2 In writing to a named contact.
- 16.3 A minimum of 4 weeks will be allowed for MEMBER organisations to express their views on the proposed closure.
- 16.4 The Board shall receive compiled feedback from all MEMBER organisations and then take a vote to close the PARTNERSHIP.
- 16.5 The Board may then make arrangements to close the PARTNERSHIP ensuring that any statutory requirements are met.
- 16.6 Any assets remaining after all debts and liabilities have been paid must be transferred to one or more MEMBER organisations or to one or more Partnerships with aims similar to those of Safe Newcastle. The distribution of these assets will be decided by the Board.

17. Adopting the Constitution *(to be signed on final version)*

This constitution was adopted at a Board Meeting held on		_____
		(Date)
Signed:		
Chair of meeting:	_____	_____
	(Name)	(Signature)
Vice Chair of meeting:	_____	_____
	(Name)	(Signature)